



## 2023 East Bethel Booster Days Non-Food Vendor Form

**Non-Profit organizations and Food Vendors please use appropriate forms**

Event Date and Time: July 15th - Time: 10am – 5pm (Tentative)  
Location: Booster Park - Palisade Street NE East Bethel, MN 55011

Submit form via email to [ebboosterday@gmail.com](mailto:ebboosterday@gmail.com) or mail to:

East Bethel Booster Days  
2241 221<sup>st</sup> Ave. NE  
East Bethel, MN 55011

East Bethel Booster Day is a long-standing tradition in northern Anoka County. We are a family orientated event that celebrates the City of East Bethel and all the people who reside here. We look forward to having you come and help us provide a celebration that all members of our community can enjoy!

### Vendor Information:

1. All applicants will be selected by the East Bethel Booster Days committee. Vendor companies will be on a first come, first serve basis. (i.e. The first Avon representative will get that spot)
2. The application and waiver must be signed to be considered for acceptance to the festival.
3. There will be no refund of vendor fees as this is a fundraiser for the operation on the East Bethel Booster Days event. Exception may be made to refund rule at the discretion of the East Bethel Booster Days committee.
4. The space that is available is approximately 10'x10'. This is an outdoor event. The East Bethel Booster Day committee does not provide any electricity, tents, tables or chairs.
5. Booths should have neat, tasteful and appropriate displays that appeal to all ages.
6. All vendors must keep their area neat while selling and make certain the area is clean before leaving.
7. Participants must abide by the rules for set-up times as specified in the acceptance letter.
8. Flyers, promotional items, etc. may be handed out only at vendor booths. No one including vendors, may walk around distributing flyers and promotional items on East Bethel Booster Day grounds before, during, or after the event.
9. A Certificate of Liability Insurance listing the following as ADDITIONAL INSURED: East Bethel Booster Days and the City of East Bethel. 2241 221<sup>st</sup> Ave NE East Bethel, MN 55011. If you are unable to obtain your own certificate of liability insurance, please indicate that you would like to be included in our event coverage. If you do not provide coverage there is an addition \$20 fee.
10. A completed ST-19 showing proof of valid sales tax registration or proof of sales tax exemption will need to be received on or before the event.
11. Vendor Fee for Non-Food Vendors (Businesses, Direct Sales, Artists, etc.): \$25 before 5/31/2023, \$30 after 5/31/2023. Proof of liability coverage is required. If you do not carry your own liability insurance, please add an additional \$20 to your vendor fee.
12. Once you have been accepted as a vendor you will receive a confirmation email with fee payment instructions.

**East Bethel Booster Days**

**Non-Food Vendor Application**

Committee Use Only	
Rec'd: _____	Paid Date: _____
Check #: _____	Booth #: _____

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Website: \_\_\_\_\_

**Liability Insurance:**

- We will provide a certificate of liability insurance on or before the event.
- We will not have our own coverage, please include me in event coverage. I understand this will result in an additional \$20 fee.

**Type of booth:**

- Artist/Crafter – What type of products will you be selling? \_\_\_\_\_
- Direct Sales – What type of products will you be selling? \_\_\_\_\_
- Other Business – What type of products will you be selling? \_\_\_\_\_

**Waiver:**

I understand that East Bethel Booster Days does not allow any products/booths that could be deemed pornographic or otherwise offensive, racist, sexist, ageist, etc. or products that could in any way be used as a weapon, offensively or defensively. I understand displaying any of the above-mentioned merchandise for free or for sale will result in dismissal from the East Bethel Booster Days without a refund. I understand that the determination of what is appropriate for the festival is strictly up to the East Bethel Day director, without exception.

I, the undersigned vendor, agree that East Bethel Booster Day, the City of East Bethel, and building owners or tenants, are not responsible for damage, loss or theft of goods related to my business or organization. I hold the above-mentioned entities, their volunteers and their assigns harmless from any liability relating to my participation in the East Bethel Booster Days event. Further, I am aware that I am responsible for all appropriate Federal, State, and Local taxes. If vending food, I agree to have the proper license and insurance coverage.

I agree to adhere to set-up times as determined by the acceptance letter and remain in the space assigned to me during the hours of operation as laid out in the vendor information to be received prior to the event.

I will abide by all guidelines stated in my application, acceptance letter, and the code of conduct. Failure to comply with any of these guidelines may result in a dismissal from the East Bethel Booster Day event without refund.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_